



**PLEASE REVIEW
GUIDELINES CAREFULLY**

Dear Interested Vendors:

Enclosed is a vendor application for Thibodeauxville Fall Festival scheduled to be held on Saturday, November 12, 2011.

Craft Vendors:

Our application states that only handcrafted, original items are allowed to be sold by exhibitors. Exceptions are: framed and unframed photographs, books, quality purses, quality jewelry, and pottery, one of a kind items, antiques and collectibles. Mass produced commercially bought items must be modified considerably by the vendor as part of your creative work. Other items not listed above may be considered. Items being sold will be approved by a knowledgeable, independent committee. Therefore, photographs of your arts/crafts are very important to determining if your application will be accepted. Secret shoppers will be on the festival grounds before and during the festival. Vendors with unapproved items in their booth will be asked to remove them. Non compliance in this important effort may result in the vendor's removal from the show.

Food Vendors:

Due to the limited space in the food court area, only 3 items will be allowed per booth. There will be no duplication of any item in the food court. Only items listed on the application will be accepted. Members of the Thibodeauxville committee will inspect each food booth to ensure compliance.

Please send your completed application and photos of items with payment by August 12, 2011 to take advantage of the early registration discount and to insure the reservation of previous vendors' booth space. Send to Thibodeauxville Fall Festival; P.O. Box 467; Thibodaux, LA 70302. If you have any questions, please feel free to call me at (985)446-1187.

*Please note- After August 12th an additional \$25 fee will be charged. Please take advantage of the discounted rental by registering early. Applications received the week of November 7-11 will incur an additional \$50.00 fee.

Sincerely
Rhonda Dempster
Thibodeauxville Fall Festival Chairman

Information

Location, Date & Time -The festival will be held on the streets of beautiful Historic Downtown Thibodaux from Highway 1 to West 4th Street and from Canal Blvd. to Jackson Street. Saturday, November 12, 2011 from 8:30 a.m. to 5:00 p.m.

Booth Space - Exhibit spaces are 12'x12'. Exhibitors must confine themselves, their wares and equipment to their assigned space. Exhibitors may purchase two or more spaces (where available). Demonstrations are encouraged but must be confined within booth space. Every effort will be made to honor specific locations requested. However previous vendors are given first right-of-refusal on their current spaces if booth is reserved by August 12, 2011. Vendors must provide tents if desired (no larger than 12x12) tables, chairs, display racks etc. All vehicles must be off the streets by 8:00 a.m. on the day of the festival, this will be strictly enforced.

Fees - There will be discounted booth rental prior to August 12, 2011. Craft booth rentals are \$100.00, corners \$120.00. Food booth rentals are \$200.00. No commission is charged on sales. Payment is required at the time of application. No space is reserved until payment of rental fee is received. **Checks must be made payable to Thibodaux Chamber of Commerce.** The booth fee is returned if your application is not accepted. An accepted application is a commitment to the show and no refund will be made for cancellation (no exceptions). No fee will be refunded due to inclement weather. A list of all items to be sold MUST be listed on the application.

Electricity - Electricity is not available to craft vendors. There is limited electricity in the food court area. Food vendors requiring electricity will be charged \$20.00 for access to one 15 amp receptacle. Vendors must provide their own 100 ft. extension cord. **NO** gas powered generators are allowed at the festival. Food Court vendors with any propane tanks or open flames must supply a fire extinguisher for you booth. If you are cooking with oil, you must have an appropriate extinguisher for grease fires. Any vendor causing a fire will be held responsible for any & all damages incurred.
* Please note on your application whether or not you will need electricity.*

Deadline - Applications must be postmarked by August 12, 2011 to take advantage of the discounted rental fee. Applicants will be notified no later than October 14, 2011 whether their application is accepted. Late applications will be considered after the deadline, if space is still available and final approval from the committee. All applicants not accepted by the committee will receive a full refund. Applications received the week of November 7-11 will be charged a \$50.00 additional fee.

Disclaimer - The Thibodaux Chamber of Commerce, the City of Thibodaux, the Parish of Lafourche, their officials, their employees, their official representatives, or volunteers are not responsible for any losses or damages to any merchandise, individual or operator of any space during the course of Thibodeauxville.

Thibodaux Chamber of Commerce Members - *Members of the Thibodaux Chamber of Commerce will have the opportunity to sell or display products. All applications are subject to approval by the committee.*

Sponsors - Festival sponsors will be entitled to one 12x12 booth space and may display/sell items of their choice, with the exception of Tee Shirt sponsors.

Thibodeauxville Fall Festival
Arts/Crafts/Food Application-November 12, 2011

Categories:

- __1. Paintings -oil acrylic, watercolors, etc.
- __2. Graphics, drawings, photography – pen & ink, etchings, pencil calligraphy, etc.
- __3. Sculpture – dimensional forms in wood, metal, clay, and glass
- __4. Pottery - stoneware, raku, porcelain, ceramics
- __5. Children’s Crafts – dolls, toys, soft sculpture
- __6. Jewelry
- __7. Wooden Furniture & Wooden Crafts – toys, house wares, rockers, swings etc.
- __8. Floral Arrangements Live Plants etc.
- __9. Textiles – children’s & adult clothing, accessories, hair bows, headbands, flip flops etc.
- __10. Garden Art – yard signs, birdhouses, fountains, wind chimes, etc.
- __11. Around the House – ceiling tiles/tins, baskets, stained glass, candles, etc.
- __12. Edibles – jams, pickles, jellies, peanuts,
- __13. Children’s Crafts & Interactive Activities dolls, sand art, face painting etc.
- __14. Framed & unframed photographs
- __15. Books
- __16. Quality purses
- __17. One of kind items
- __18. Antiques & collectables
- __19. Iron Works
- __20. Bath & Body Items
- __21. Ornaments & Holiday Items
- __22. Others: _____
- __23. Food items (3 items per booth, please list items below)
- __24. *Chamber Members (please list items or activities below)*

List EACH ITEM you intend to sell. (PLEASE BE SPECIFIC) (All Craft & Food items must be listed in the space provided below)

- Before approval, applicants are requested to supply the committee with photographs of items that will be sold.
- Tax & Sales Rule: Vendors must collect sales tax of 8% (LA State 4%, Lafourche Parish 4%) and remit payment to the tax offices. Forms will be mailed directly by the tax departments to vendors. Thibodeauxville Fall Festival may revoke or deny the participation of any vendor who is not in good standings with state and city tax departments.
- Raffles are prohibited!
- Each application is reviewed by a panel of judges. The Thibodaux Chamber of Commerce holds “NO FAULT” if your work is not chosen to participate. The Thibodaux Chamber of Commerce reserves the right to remove unsuitable work at any time, including work NOT listed on application during review or questionable work of any nature. The Thibodaux Chamber of Commerce also reserves the right to change booth layout. A complete and acceptable application is considered a contract to exhibit and abide by the rules and regulations set forth in the application and subsequent notices. Refunds of booth fees WILL NOT be issued for failure to comply. By completing this contract, vendors agree that The Thibodaux Chamber of Commerce, the City of Thibodaux, the Parish of Lafourche, their officials, their employees, or their official representatives or volunteers are not responsible for any losses, expenses, demands claims, or damages to any merchandise, individual or operator of any space during the course of the Thibodeauxville Fall Festival. Vendors certify that the above information is true and correct and agree to abide to the festival information, rules and regulations.

Signature required _____ **DATE** _____



Booth Rental Information

Food Court & Arts & Crafts Booths are 12X12

Discounted rates before
August 12, 2011

Food Court: \$200.00
(Additional \$20.00 for electricity)

Arts & Crafts: \$100.00

Corner Craft Booths: \$120.00

After August 12, 2011
Add \$25.00

After November 6, 2011
Add \$50.00

Festival Hours: Saturday
November 12, 2011
8:30 a.m. – 5:00 p.m.

PREVIOUS VENDORS

Reserve your space from last year by August 12, 2011 to guarantee the same booth

SPACE IS LIMITED!

Checks are made payable and mailed to:
Thibodaux Chamber of Commerce
P.O. Box 467
Thibodaux, LA 70302
(985) 446-1187 (phone)
(985) 446-1191 (fax)

For More Information email:
Rhonda@thibodauxchamber.com

Reservations are taken on a first-come, first-served basis. You will receive a confirmation approximately two weeks prior to the show which will include a map and set up times.

VENDORS ARE REQUIRED TO REMOVE ALL DEBRIS AND LEAVE THE AREA CLEAN AT THE END OF THE FESTIVAL! DUMPSTERS ARE PROVIDED IN THE FOOD COURT AREA FOR YOUR CONVENIENCE! ANY VENDOR NOT IN COMPLIANCE MAY FORFIT THEIR BOOTH SPACE IN THE FUTURE!

**Discount Booth Rental Fee before
August 12, 2011**

Booth Space Reservations	# of Booths	Price
Food Court (discounted)	_____	\$200.00
Food Court after 8/12/11	_____	\$225.00
Food Court after 11/6/11	_____	\$250.00
Food Court w/15 amp receptacle	_____	\$220.00
Food Court w/15 amp after 8/12/11	_____	\$245.00
Food Court w/15 amp after 11/6/11	_____	\$275.00
Arts & Crafts (discounted)	_____	\$100.00
Arts & Crafts (discounted corner)	_____	\$120.00
Arts & Crafts after 8/12/11	_____	\$125.00
Arts & Crafts after 8/12/11 corners	_____	\$145.00
Arts & Crafts after 11/6/11	_____	\$150.00
Arts & Crafts after 11/6/11 corners	_____	\$170.00

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Business \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_  
 Email address \_\_\_\_\_

**Method of Payment**

\_\_\_ Check or Money Order payable to  
 Thibodaux Chamber of Commerce  
 \_\_\_ Cash  
 \_\_\_ Visa/Master Card/Discover \_\_\_\_\_  
 Name on Card \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ Code \_\_\_\_\_

Total \$ enclosed \_\_\_\_\_

The issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such TOTAL (together with any other charges due thereon) subject to and in accordance with the agreement governing the use of such card.

**Signature required** \_\_\_\_\_  
**Date** \_\_\_\_\_